

HSAC Minutes
May 1, 2019

- I. Call to Order and Roundtable Introductions – J. Roy
The meeting was called to order at 2:04pm. Roundtable introductions followed.

Members Present:

Barry Keefe – Member-at-Large
Sarah Matthews – Provider
Judy Kunec – Member-at-Large
Nichol Hoff – Consumer
Lorenzo McFadden – Provider
Joe Sittineri – Provider
John Roy – Consumer Advocate
Terri Bryan – Provider
Donna Groome – Provider
Rose Kuprianov – Consumer
Bill Desmond – Member-at-Large
Eleanor McBride – Provider

Members Excused:

Megan Santiago
Jamie Moscony
Jeffrey Pierson
Carol Haig
Katie Faldetta
Mary Dozier

Interested Persons:

Christa Loper – RSRCCRRA
Kevin Tomasello – DCP&P
Natalie Kuprianov – Consumer
Kristen Raring – CMC Human Services
Jennifer Zoyac – CSPNJ
Diane Rhile – DCP&P
Nikki Nichols – Cape Assist
Elizabeth Reed – One Stop DOL
Norma Cordeiro – NJ DVRS
Sabrina Hand – HSAC Coordinator

- II. Additions and Corrections to the Minutes – J. Roy
Minutes from the 4/3/19 meeting were emailed to voting members and hard copies were distributed at the meeting. B. Keefe motioned to accept the minutes as circulated and T. Bryan seconded. Motion carried. Once approved by the Council, meeting minutes are posted on the Cape May County website.
- III. Administrator's Report – S. Hand
S. Hand began her report by stating that for the past month, the HSAC office has been working on several processing tasks associated with various HSAC functions. The first area of focus has been contracting. The HSAC office has been concentrating on issuing and processing purchase orders for the corresponding contracts, letters of agreement, and/or professional services agreements for which Council has been designated by the Board of Chosen Freeholders as the administering entity. Since

any and all payments require that a signed purchase order be on file, any agency that has not yet returned their purchase order is asked to do so ASAP. The second major area of focus has been with the Southern NJ Continuum of Care. In preparation for the upcoming 2019 CoC Competition, HUD has initiated several required processes. The first was CoC registration. This is the process whereby each CoC must identify the geographic region covered by their Continuum. The SNJCoC completed this submission identifying Camden, Cape May, Cumberland, and Gloucester Counties. Second, HUD issued the CoC's Grant Inventory Worksheet (GIW). In essence, the CoC must verify all of their current projects that receive HUD funding and the cost to renew each of those projects (all projects are listed on the GIW). In other words, the CoC's annual renewal demand which is the amount of money it will cost to fund the CoC's current projects for the next year. The GIW for the SNJCoC was submitted to the HUD field office on 4/18/19 for review. The HUD field office is to review each CoC's GIW and then send the approved GIW back to the CoCs by 5/6/19. Lastly, the PIT and HIC for the entire SNJCoC region were uploaded to the HUD Homeless Data Exchange (HDX) yesterday (4/30/19). County level PITC data should be available in the near future. On the local level, the SNJCoC has initiated the application process for both new and renewal applications. Since there are many components to the application for HUD CoC funds, the SNJCoC began the practice of initiating its local process prior to the HUD NOFA several years ago. To that end, CPAC, the SNJCoC Lead Agency, issued the funding announcement for new and renewal programs on 4/24/19. Applications are due to CPAC by 2pm on 5/17/19. S. Hand concluded by stating that she attended a press conference held by the CMC Board of Chosen Freeholders and the CMC Healthy Community Coalition this morning to announce that CMC is the 1st County in NJ to have Medication Drop Boxes in every police station within the County. This program allows for the proper disposal of any and all unused medications. Consumers can simply take the medication to their local police station and drop in the box provided (remove the name from the label). It was noted at the conference that the County DHS has worked with both entities on this initiative which has proven to be a very helpful tool in combatting the opioid epidemic.

IV. State Department Reports:

- DHS – N. Troché
N. Troché was unable to attend the meeting. However; J. Roy noted that copies of all NJ DHS announcements and press releases received since the April HSAC meeting were either emailed to all on the HSAC distribution lists or placed in the “pass around” folder for review.
- DCF – K. Tomasello
K. Tomasello distributed a written report with the following statistics with regard to the Cape May DCP&P local office for the month of April 2019: 394 total cases, (this = 728 active children with 160 of those children in resource home placement). The cases breakdown into the following categories: 90 investigation cases, 208 in-home service cases and 96 placement cases (=394 cases). In addition, there were 87 intakes (73 for child abuse/neglect investigation and 14 for child welfare assessment). Thus far this year, 7 adoptions have been finalized. J. Roy asked if the children that were placed in Resource Family Homes were placed in CMC or another county. K. Tomasello responded that it is a combination of both. DCP&P attempts to place children with family members first. If that is not possible, another Resource Home is sought. D. Rhile added that the CMC Local DCP&P Office recently licensed 3 new unrelated (non-family member) Resource Family Homes. K. Tomasello concluded by announcing that he is retiring as of June 1, 2019. He stated that he has enjoyed work with Council over the years and wished the Council future success. Those present congratulated K. Tomasello on his retirement and thanked him for his service to the CMC HSAC over the years.

V. Committee Reports:

a. Executive Committee – J. Roy

Minutes from the 4/24/19 meeting (held via email) were distributed. J. Roy stated that the minutes are self-explanatory but offered to answer any questions. There were none.

b. Services for the Disabled Committee – K. Fitzsimons

Minutes from the 4/16/19 meeting were distributed. S. Hand stated that K. Fitzsimon's sends her apologies but she is at the Avalon Recreation Center setting up for the annual Senior Jamboree to be held tomorrow (5/2). S. Hand then reported that the Agency/Program reports section of the meeting provides a very nice summary of activities/projects happening within local agencies. The minutes also include information on DDD programs/initiatives.

c. Program Review Committee – J. Kunec

No report.

d. WFNJ-WTW – D. Groome

D. Groome stated that the program statistics on which she reports monthly are issued by the NJ DFD. She was due to report on February 2019 data at this meeting. However; those statistics have not yet been issued by DFD. Thus, she expects to report both February and March statistics at the June Council meeting.

e. CEAS – S. Matthews

S. Matthews reported that the next meeting of the Committee is scheduled for 5/14/19 at 10am.

f. CIACC – K. Raring

K. Raring reported that the next meeting of the CIACC is scheduled for 5/14/19 at 1:30pm.

g. Membership – B. Keefe

B. Keefe reported that Membership business is addressed in #2 of the Executive Committee report. He explained that Council is in need of two (2) members (1 consumer and 1 member-at-large). Anyone interested in Council membership is asked to contact S. Hand for an application.

A motion was made by R. Kuprianov and seconded by S. Matthews to accept the committee reports as presented. Motion carried.

VI. Liaison Reports

a. MHADA Board – P. Devaney

Minutes from the 3/12/19 meeting were distributed. S. Hand reported for P. Devaney. S. Hand noted that there was not a MHADA meeting in April. Thus, much of the information included in the March minutes has already been reported and/or updated at the April HSAC meeting. With regard to the Mental Health First Aid training session, there has been a very good response. The training session has been scheduled for 5/21/19 and registration is at capacity. S. Hand concluded by reporting that the minutes also indicate that G. Speed provided the MHADA Board with an overview of the plan for Cape Counseling Services to merge with two other agencies. She asked if Council would like to ask G. Speed to do a similar presentation (more focused on any changes in services and/or service location) at an upcoming HSAC meeting. It was the consensus of those present that G. Speed be asked to do the presentation. S. Hand will work with G. Speed to schedule the presentation.

b. Youth Services Commission – K. Raring

Minutes from the 4/9/19 meeting were distributed. K. Raring noted the following from the minutes: the County was awarded \$314,535 in Comprehensive Funding. These dollars will fund

Station House Adjustment, Probation Pathways and Intensive Supervision Program. In addition, K. Raring stated that she attended the “Doing What is Right” training session presented by ACFSO which focused on implicit bias. The attendees represented a diverse population that are involved with the youth of Cape May County. The next meeting of the YSC is 6/11/19.

VII. Old Business

There was no old business.

VIII. New Business

1. D. Groome stated that she would like to comment on one of the press releases issued by NJ DHS and forwarded by S. Hand to all on the HSAC and CEAS Committee distribution lists. This specific press release discussed “homelessness” and several planned changes to policy and service delivery. However; the press release reads like these are new programs and services when, in fact, some programs and/or services are already operational. One recipient responded to the email distribution to ask who would be implementing the programs in CMC. D. Groome responded to the individual asking the question by stating the CMC Division of Social Services will be the designated entity to administer all of the identified programs within the press release as these services are attached to WFNJ cash assistance/EA. She noted that in some circumstances the regulatory policy and/or guidelines have been received. In these cases, Social Services has implemented the new rules. In other circumstances, the regulatory policy and/or guidelines are still being developed by NJ DFD. Once received, Social Services will implement accordingly.
2. J. Roy asked N. Cordeiro if there was anything new to report with NJ DVRS. N. Cordeiro responded that there have not been many changes with regard to DVRS services recently. She noted that the office is at full staff and there is a focus on pre educational services. J. Roy stated that he had heard that JFS has received a grant to work with youth impacted by the opioid epidemic on educational/transition services. He added that he was wondering if there would be any partnership with DVRS regarding these services. K. Raring responded that representatives from JFS will be at the upcoming CIACC meeting. She will inquire about any new services/programs at the meeting.
3. J. Roy stated that May is Children’s Mental Health Month. To that end, Cape-Atlantic INK and the Cape-Atlantic FSO are working to plan a resource event and activities to be held on 5/4/19 at the Y.A.LE. School in Northfield, NJ from 10am – 1pm. A multitude of vendors will be present at the event to share information on services available. Refreshments will be served.
4. D. Rhile reported that the Cape May DCP&P Local Office is currently undergoing a Quality Review. This involves an in-depth review of 10 families/cases. There will be a presentation on the review this Friday (5/3) at the DCP&P office. If anyone would like to attend, please call the DCP&P Cape May office to register for attendance. The review is utilized to create a performance improvement plan for the office as the goal of the process is to assist the office in identifying mechanisms to improve their work with families.
5. R. Kuprianov announced that 21 Downs will be holding a Buddy Walk on Steel Pier in Atlantic City on 5/4/19 from 1-3pm (1-5pm if participants would like to stay on the Pier and go on the amusement rides).
6. L. McFadden stated that Michelle Codington, “Where Kids Thrive” (WKT) Executive Director also conducts implicit bias training sessions. The training sessions have the ability to be customized to individual agency needs. He added that WKT has closed the Ocean View office but has facilities in Egg Harbor Township and Voorhees. He noted that most of the work with families in CMC is in the families’ home. However; many of those that were coming to the Ocean View office are coming to the EHT office. They have indicated a preference for attending a site where they are not so well known. L. McFadden concluded by stating that WKT is expanding services into the workforce development field specifically providing mental health support to assist individuals in getting back into the workforce. A discussion ensued

regarding WKT services and specific office locations including the possibility of opening another site in CMC in the future. It was the consensus of those present to have L. McFadden provide an updated overview of the agency and the services provided at an upcoming HSAC meeting. L. McFadden responded that he would be happy to share the information and will work with S. Hand to schedule.

IX. Public Response

There was no public response. Meeting adjourned at 2:50pm.