

HSAC Minutes  
April 3, 2019

- I. Call to Order and Roundtable Introductions – J. Roy  
The meeting was called to order at 2:06pm. Roundtable introductions followed. J. Roy stated that prior to proceeding with the business meeting agenda, the HSAC would like to take a few minutes to honor a very special individual who is a long term HSAC member and who has retired from Council. A recognition award was then presented to Barbara Makoski.

*Members Present:*

Bill Desmond – Member-at-Large  
Mary Dozier – Provider  
John Roy – Consumer Advocate  
Barry Keefe – Member-at-Large  
Rose Kuprianov – Consumer  
Carol Haig – Member-at-Large  
Joe Sittineri – Provider  
Terri Bryan – Provider  
Katie Faldetta – Provider  
Eleanor McBride – Provider  
Jamie Moscony – Member-at-Large  
Megan Santiago – Consumer Advocate  
Donna Groome – Provider  
Nichol Hoff – Consumer

*Members Excused:*

Judy Kunec  
Lorenzo McFadden  
Jeffrey Pierson  
Sarah Matthews

*Interested Persons:*

Ashley Sullivan – SUN (Cape Assist)  
Nikki Nichols – SUN (Cape Assist)  
Kevin Tomasello – DCP&P  
John Fuqua – Complete Care  
Natalie Kuprianov – Consumer  
Robin Watson – Arc of Cape May  
Leslie Long – Arc of Cape May  
Norma Cordeiro – NJ DVRS  
Elizabeth Reed – NJ DOL/CMC One Stop  
Elizabeth Cunningham – SJLS  
Barbara Makoski – Former Member  
Nelson Troché – CO/NJDHS  
Christa Loper – RSRCCR  
Sabrina Hand – HSAC Coordinator

- II. Additions and Corrections to the Minutes – J. Roy  
Minutes from the 3/6/19 meeting were emailed to voting members and hard copies were distributed at the meeting. K. Faldetta motioned to accept the minutes as circulated and R. Kuprianov seconded.

Motion carried. Once approved by the Council, meeting minutes are posted on the Cape May County website.

### III. Administrator's Report – S. Hand

S. Hand prefaced her report by stating that she would be giving a brief oral report this month as most of the activities of the HSAC office are covered in the various committee reports and/or are related to “processing”. She then reported that the CY2019 Cape May County budget was approved by the Board of Chosen Freeholders at their 3/26/19 meeting. All of the contracts funded through the CDHS for which the HSAC has oversight will remain funded at CY 2018 levels. This is an example of “processing” as the approval of the budget means that requisitions for the funding associated with the contracts and subsequent purchase orders can be initiated and loaded into the financial system which will, in turn, enable vouchers to be paid. In addition, the County received notification of Peer Grouping funding for CY 2019 from NJ DHS Division of Aging Services on 3/18/19. The HSAC office has been working with service providers to develop a spending plan and accompanying LOS. To that end, the proposed Peer Grouping Spending Plan for 2019 has been prepared for Council review. If Council wishes to approve the PG Spending Plan, a motion will be needed under new business. The Family Support Council #10 will hold their Spring Forum and Provider Fair on Saturday, April 6, 2019 from 10am to 1pm at SSSD. Guest speakers include Rosemary Browne, Assistant Director NJ DCF CSOC, Jennifer Joyce, DDD Director of Supports Program, Dianna Maurone, Administrator, Information & Referral Services NJ DDS and Megann Czekalski, Executive Director of Interactive Kids. Flyers are available for those interested. S. Hand concluded by stating that since this is the last HSAC meeting prior to the income tax filing deadline, the HSAC is making a final push to ask agencies to assist in disseminating information about the EITC to their clientele. Informational flyers are available for distribution today. Agency representatives are encouraged to take flyers to share with their consumers.

### IV. State Department Reports:

- DHS – N. Troché

N. Troché reported that on 4/1/19 it was announced that NJ Medicaid has removed the prior authorization requirement for opioid addiction treatment medication (a copy of the press release was sent to all on the HSAC distribution lists). With regard to NJ DHS in general, he stated that it has been business as usual with a major focus being on the Department's budget. He added that the Department does expect to be fine throughout the upcoming budget process. However; NJ DHS is monitoring the marijuana legislation as there are funding implications tied to this bill (expected revenues tied to DHS programs). L. Long asked if more information was available with regard to the Dual Diagnosis Initiative and provider agencies. N. Troché responded that this is the 2<sup>nd</sup> of his 10 counties where a question has been asked on this topic. He has requested more information and will share with the HSAC as it becomes available. R. Kuprianov asked if there were any news regarding the living wage for Direct Support Professionals. N. Troché responded that NJ DHS including the Commissioner continues to push forward on this initiative; there has been an increase albeit a small increase but it is a step in the right direction. He noted that the Department is also monitoring the federal minimum wage legislation with regard to the potential impact on providers. N. Troché concluded his report by stating that activity around the 2020 Census is beginning to increase. There is an effort to recruit more service providers/agencies to assist with the count. Kiosks are also being considered as a mechanism for completing the census. Several of those present commented that the census is an opportunity for employment. This is a federal job with a wage of \$14-\$18 per hour. More information on the 2020 Census including employment opportunities can be found at [www.2020census.gov](http://www.2020census.gov).

- DCF – K. Tomasello  
K. Tomasello distributed a written report with the following statistics with regard to the Cape May DCP&P local office for the month of March 2019: 398 total cases, (this = 754 active children with 156 of those children in resource home placement). The cases breakdown into the following categories: 90 investigation cases, 214 in-home services cases and 94 placement cases (=398 cases). In addition, there were 76 intakes (59 for child abuse/neglect investigation and 17 for child welfare assessment). Thus far this year, 4 adoptions have been finalized. K. Tomasello concluded by reporting that Molly Green is the CSOC Acting Director.

## V. Committee Reports:

- Executive Committee – J. Roy  
Minutes from the 3/27/19 meeting (held via email) distributed. J. Roy referenced #3 of the report regarding the 2018 HSAC Administration contract to note that the final expense report for 2018 has been submitted to DCP&P. J. Roy then referenced # 6 of the report regarding the Adolescent Pregnancy Prevention (APP), and Child Abuse/Missing Children (CAMC) Prevention funding to state that consulting agreements for both of these funding sources/projects have been executed. Council had previously approved the funding awards at the 3/6/19 meeting.
- Disability Services Committee – K. Fitzsimons  
S. Hand reported for K. Fitzsimons. The next meeting of the Committee is scheduled for 4/16/19.
- Program Review Committee – J. Kunec  
No report.
- WFNJ-WTW – D. Groome  
A written report detailing WFNJ/SNAP caseload numbers for Cape May County for January 2019 was distributed. D. Groome highlighted the following statistics from the report: 133 GA cases, 102 TANF cases, and 3,823 SNAP cases. The WFNJ participation rate was 24.1%. D. Groome noted that the cited numbers are consistent with caseload numbers/trends for the time of year.
- CEAS – S. Matthews  
S. Hand reported for S. Matthews. Minutes from the 3/12/19 meeting were distributed. S. Hand stated that the minutes are very detailed. She gave those present a few minutes to review the minutes. S. Hand then noted the following from the minutes: 1) there is a status update on local CEAS programs, as well as, CoC funded programs operating in CMC, 2) updates on Coordinated Assessment and the Veterans master list, 3) the agency spotlight presentation for the meeting was Cape Hope, and 4) various other “news notes” under “other business” including the announcement of upcoming events. D. Groome referenced the minutes to clarify the information expressed regarding Code Blue and the Middle Township warming center specifically that it was closing on 3/15/19. D. Groome explained that Code Blue is weather not calendar dependent. Thus, should the weather meet (have met) Code Blue criteria, it would be called. This specific issue stemmed with the site for the warming center being previously scheduled for another function on 3/15 and thereafter. A contingency site was identified and would have been utilized if a Code Blue had been declared. A discussion then ensued regarding pending Code Red legislation. While this legislation has not yet been passed, it calls for cooling centers when the temperature reaches a specified point (100 degrees). D. Groome concluded the discussion by stating that the County has public libraries and senior centers that can be used as cooling centers during the day. She added that given our proximity to the coast, CMC rarely reaches 100 degrees in the overnight hours.

- f. CIACC – K. Raring  
Minutes from the 3/12/19 meeting were distributed. S. Hand reported for K. Raring. She noted that the minutes provide an update/summary of services available to youth, as well as, information on upcoming training sessions. Anyone with questions or needing further details on any of the information provided is asked to contact K. Raring directly at (609) 465-1303. The next meeting of the CIACC is scheduled for May 14, 2019.
- g. Membership – B. Keefe  
B. Keefe stated that the Membership Committee report was addressed in #2 of the Executive Committee report. Council has two open positions (1 consumer/consumer advocate and 1 member-at-large). Anyone interested in a voting membership position on the HSAC is asked to contact S. Hand for an application.

A motion was made by R. Kuprianov and seconded by B. Keefe to accept the committee reports as presented. Motion carried.

## VI. Liaison Reports

- a. Area Agency on Aging Advisory Council – M. Dozier  
M. Dozier reported that the Division’s Volunteer Income Tax Assistance (VITA) program is in full swing and will continue until 4/15/19. This is a free service. Eligibility for the service is based on income (fairly liberal) and is not restricted to those over age 60. The annual Senior Jamboree will be held on 5/2/19 at the Avalon Community Center. Nominations for “Senior of the Year” are currently being accepted. The categories are male, female, and organization. Awards will be presented at the jamboree. Applications are being accepted for the Senior Art Show. The show will be held from 6/5 – 6/19/19 at ACCC. M. Dozier noted that the Division has implemented its Needs Assessment process for 2019. Those present were encouraged to take a supply of survey forms to distribute to any consumers, family members, and/or staff that are age 60+. The Division has also completed its ADRC Program Services Guide for 2019. She concluded by stating that copies of all the flyers/brochures on which she reported were available for those interested.
- b. Workforce Development Board – T. Bryan  
T. Bryan reported that the CDL class started last week with four candidates. The “Quick Path to Energy” program (the joint effort between the WDB and Atlantic City Electric) ended on 3/21. Out of 13 participants, 11 successfully completed the course and took the end of the course test. Of those 11, 10 passed the test and are awaiting contact regarding employment and/or next steps. The individual who did not pass can retest but must wait 90 days before being eligible to retake the test. It is expected that a second “Quick Path to Energy” program will begin in June. Announcements for the program are expected in May. In addition, a training program for electric line workers is being offered in Atlantic County. CMC residents may attend but they need to have their own transportation. Currently, there are 12 “On the Job” training openings. T. Bryan noted that it has been difficult to identify candidates for these positions. The WDB will be releasing an RFP for an Out of School Youth program for youth ages 16-24; the program would run from 7/1/19 through 5/31/20. T. Bryan reminded those present that the One Stop offers free computer training sessions (Microsoft Works, Internet, Email, and Basic) weekly and continues to conduct orientation sessions for consumers every Tuesday and Thursday at 1pm (no appointment needed). She concluded by stating that there is a written summary of her report available for those interested and that information on all WDB programs and services is available on their website via the CMC website which is [www.capemaycountynj.gov](http://www.capemaycountynj.gov).

## VII. Old Business

There was no old business.

VIII. New Business

1. S. Hand presented the proposed Peer Grouping (PG) Spending Plan and accompanying program LOS for 2019. She noted that the overall spending plan reflects level funding as compared to the 2018 PG spending plan. However; funding has been modified slightly within components based on unit costs and usage trends. T. Bryan made a motion to approve the 2019 Peer Grouping Spending Plan and LOS synopsis as presented. B. Desmond seconded. Motion carried with two abstentions (D. Groome and M. Dozier).
2. M. Santiago reminded those present that the annual CMC Healthcare Resource Day will be held on 4/6/19 at the Wildwood Convention Center from 10:30am to 2pm. Flyers on the event were available for distribution.
3. R. Kuprianov announced that the “Sweethearts Ball” will be held on 4/7/19 at the Wildwood Convention Center from 4 to 8pm.
4. J. Roy stated that May is Children’s Mental Health Month. To that end, Cape-Atlantic INK and the Cape-Atlantic FSO have worked together to plan a resource event with activities to be held on 5/4/19 at the Y.A.LE. School in Northfield, NJ. The event will be held from 10am to 1pm. He noted that the event can be moved inside if there is inclement weather.
5. K. Faldetta reported that the Recovery High School (partnership with Middle Township) is up and running. There are currently five students with another three expected to start before the end of this school year. The School (program) is currently being housed in a church in CMCH. However; Cape Assist continues to look for a permanent site. More information on the School (program) will be shared with Council as it becomes available.

IX. Public Response

There was no public response.  
Meeting adjourned at 3pm.