

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CHOSEN  
FREEHOLDERS HELD ON THURSDAY, JANUARY 3, 2019 AT 5:30 P.M.  
IN THE COUNTY ADMINISTRATION BUILDING  
4 MOORE ROAD  
CAPE MAY COURT HOUSE, NEW JERSEY**

The meeting convened with Director Thornton presiding and the following members answering roll call:

Freeholders Desiderio, Hayes, Morey, and Thornton (4)

STATEMENT OF DIRECTOR

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Wednesday, December 19, 2018.”

MOMENT OF SILENCE

FLAG SALUTE

REPORTS:

- 1) COUNTY ENGINEER: Bob Church reported maintenance paving taking place on Dias Creek Road from Hand Avenue to Galloping Way beginning on Monday and taking approximately 3 days to complete. The Sea Isle Boulevard Project was continuing he stated. Final base paving to start between January 10<sup>th</sup> and January 14<sup>th</sup> and would include the removal of the concrete barrier. On 17<sup>th</sup> Street in Ocean City, the contractor promised to stay on the job until the work was complete.
- 2) COUNTY COUNSEL: Jeff Lindsay had no report.
- 3) COUNTY TREASURER: Brittany Smith was absent.

FREEHOLDER REPORTS:

- 1) FREEHOLDER MOREY: No report.
- 2) FREEHOLDER PIERSON: Absent.
- 3) FREEHOLDER HAYES: No report. Sympathies expressed to the family on the passing of Wildwood firemen, Benjamin Ingersoll.
- 4) FREEHOLDER DESIDERIO: No report.
- 5) FREEHOLDER THORNTON: No report. Sympathies stated for the Jerry Gaffney family, friend and former Mayor of Cape May and Brittany Smith, County CFO and her family.

**INTRODUCED BY MR. DESIDERIO, SECONDED BY MS. HAYES**

- 19-19 Resolution authorizing execution of Memorandums of Understanding and funding for Municipal Code Blue Warming Centers.  
(This Resolution authorizes funding for various municipalities for the operation of municipal warming centers during Cape May County Office of Emergency Management Code Blue declarations.)
- 20-19 Resolution to decrease petty cash funds for the Cape May County Sheriff’s Department.  
(This Resolution authorizes decreasing the petty cash account of the Cape May County Sheriff’s Department from \$1,000.00 to \$250.00.)
- 21-19 Resolution authorizing execution of a Contract for Sale of Real Estate for 372 Court House-South Dennis Road, in the Township of Middle, County of Cape May, State of New Jersey.

MINUTES OF A REGULAR MEETING HELD JANUARY 3, 2019 (CONTINUED)

(This Resolution authorizes the execution of a Contract for Sale of Real Estate between the County of Cape May and Charles F. Harvey, III for real property located at 372 Court House-South Dennis Road, Cape May Court House, New Jersey, 08210.)

- 22-19 Resolution amending Resolution No. 897-18 authorizing the Cape May County Prosecutor’s Office to participate in a Federal Grant Program and accept Federal Funds for the Opioid Public Health Crisis Response: Operation Helping Hand.  
(This Resolution amends Resolution No. 897-18 to include reference to the grant number, amount and period.)
- 23-19 Resolution authorizing execution of an Agreement between the County of Cape May, Cape May County Prosecutor and Assistant Prosecutors’ Association.  
(This Resolution authorizes a labor contract with the Assistant Prosecutors’ Association in the Office of the Cape May County Prosecutor, for the period of January 1, 2019 through December 31, 2022.)
- 24-19 Resolution authorizing renewal of Public Official Bond with RLI Insurance Company for Kenneth Bispels, Division Director, County Treasurer’s Office in the amount of \$1,750.00.  
(This Resolution authorizes Bond No. LSM0827498 for Kenneth Bispels, Division Director for the term of 01/12/19 through 01/12/20.)
- 25-19 Resolution authorizing renewal with Landmark American Insurance Company for Professional Liability Coverage for Firefighting Instructors & Deputy Fire Marshals in the amount of \$5,400.00.  
(This Resolution authorizes renewal of Policy #LHR767013 for the period of 12/07/18 through 12/07/19.)
- 26-19 Resolution accepting Grant Award from United States Department of Justice Bureau of Justice Assistance for State Criminal Alien Assistance Program (SCAAP) in the amount of \$34,239.00.  
(This Resolution accepts funding from US Department of Justice Bureau of Justice Assistance for State Alien Assistance Program in the amount of \$34,239.00.)
- 27-19 Resolution accepting funding from State of New Jersey Department of Law and Public Safety Division of Criminal Justice for the FY2018 Law Enforcement Officers Training and Equipment Fund Grant Program (Grant No. LEOTEF-04-18) for the period July 1, 2018 until funds are expended in the amount of \$30,451.00.  
(This Resolution authorizes the County to accept funding in the amount of \$30,451.00 to be used for existing Firearms Rangers, Police Center upgrades and vehicle replacement.)
- 28-19 Resolution authorizing state contract purchase of new Human Resources, Benefits and Payroll system software.  
(This Resolution authorizes a state contract purchase with PERSONNEL DATA SYSTEMS, INC. for Human Resources, Benefits and Payroll software in the amount of \$123,806.00 for software, \$42,553.70 for implementation and \$24,761.20 for annual maintenance.)
- 29-19 Resolution granting and amending various Leaves of Absence to County Employees.  
(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Pierson				X		
Mr. Thornton	X					

**INTRODUCED BY MS. HAYES, SECONDED BY MR. DESIDERIO**

- 30-19 Resolution supplementing the 2019 Salary Resolution and approving appointments and salaries.  
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
  
- 31-19 Resolution amending Resolution No. 164-18 with certain vendors for Advertising, Commercials, and Promotional Media for 2018 Department of Tourism.  
(This Resolution amends the media list for marketing spending for 2018 per Schedule A.)
  
- 32-19 Resolution authorizing the Board to hold a meeting excluding the public on January 3, 2019 at 5:30 p.m. or as soon thereafter as possible or as practicable.  
Matters falling within attorney-client privilege pursuant to N.J.S.A. 10:4-12(b)(7).  
(This Resolution authorizes the Board of Chosen Freeholders to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)
  
- 33-19 Resolution reconfirming Resolution No. 967-18 and Resolution No. 968-18 adopted December 26, 2018.  
(This Resolution reconfirms and ratifies the following Resolutions as adopted by the Board of Chosen Freeholders at a regular meeting held on December 26, 2018: 1.) Resolution No. 967-18 authorizing execution of a Lease Agreement between the County of Cape May and Atlantic County Improvement Authority for Commercial Units located at Block 410.01, Lot 6 in the Township of Lower. 2.) Resolution No. 968-18 Amending the Shared Services Agreement pursuant to the Uniform Shared Services Act for Project Management Services concerning the County Cape May’s Airport Tech Village Buildings.)
  
- 34-19 Resolution authorizing proprietary software maintenance agreement with Unitronix Data Systems, Inc. for Department of Human Services, Division of Social Services in the amount of \$40,730.00.  
(This Resolution authorizes agreement between County of Cape May and Unitronix Data Systems, Inc. for a term of one year, commencing January 1, 2019 in the amount of \$40,730.00 pursuant to N.J.S.A. 40A:11-5.1(dd).)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					X
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Pierson				X		
Mr. Thornton	X					

**INTRODUCED BY MR. MOREY, SECONDED BY MR. DESIDERIO**

- 35-19 Resolution appointing and reappointing members to the Cape May County CBRNE/HAZMAT Task Force.  
(This Resolution authorizes the appointments and reappointments of members to the County CBRNE/HAZMAT Task Force, in accordance with the provisions of the County Environmental Health Act, for the term of January 1, 2019 to December 31, 2019.)
  
- 36-19 Resolution consenting to the proposed Cape May County Water Quality Management (WQM) Plan Amendment.  
(This Resolution consents to the proposed Cape May County Water Quality Management (WQM) Amendment.)
  
- 37-19 Resolution authorizing the execution of a Lease Agreement between the County of Cape May and Stell Exterior, Inc., for a Family Planning Satellite Clinic – Women’s Health Services in Ocean City.

MINUTES OF A REGULAR MEETING HELD JANUARY 3, 2019 (CONTINUED)

(This Resolution authorizes the execution of a Lease Agreement between the County of Cape May and Stell Exterior, Inc., for a Family Planning Satellite Clinic – Women’s Health Services in Ocean City.)

38-19 Resolution authorizing the use of Competitive Contracting to provide Professional Construction Engineering Services for Rio Grande Avenue (CR661) Entrance Improvements from George Redding Bridge to Arctic Avenue, City of Wildwood.

(This Resolution authorizes the use of competitive contracting process pursuant to N.J.S.A. 40A:11-4.1(3)i for selecting consultants for professional construction engineering services.)

39-19 Resolution authorizing approval to submit Grant Applications and execute a Grant Agreement with the New Jersey Department of Transportation for 2019 Local Bridges Fund Program.

(This Resolution authorizes the County to apply for funds from the State’s Transportation Trust Fund for needs of local bridge improvements for the year 2019. The application is for improvements to the bridge improvements currently under design or is about to proceed to design for Ocean Drive (CR619) over Townsends Inlet, Ocean Drive (CR621) over Middle Thorofare, Hand Avenue (CR658) over Skeeter Creek, Avalon Boulevard (CR601) over Ingrams Thorofare, and Ocean Drive (CR619) over Corsons Inlet.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					X
Ms. Hayes	X					
Mr. Morey	X				X	
Mr. Pierson				X		
Mr. Thornton	X					

MOTION TO PAY BILLS: FH Desiderio moved/FH Hayes seconded

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Pierson				X		
Mr. Thornton	X					

PUBLIC COMMENTS: No public comment.

ADJOURN: 5:49 P.M. FH Desiderio moved/FH Hayes seconded

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Pierson				X		
Mr. Thornton	X					

APPROVED

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DIRECTOR

ATTEST:

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CLERK OF THE BOARD